

Parish Council Meeting

April 5, 2005

Present: Rev. Dr. John Stephenson, Bruce Neville, Dee McEnaney, Ruth Sowrey, Peter Sabbagh, Cobina Price-Jones, Diane Allengame-Kuster, Karen Carley, Jonathan Massimi, Carl Kinzinger, Jim Cassell, Ena Badger, Kim James, Deirdre Fowler, Marg Forbes, Mary Judge, Heather Sabbagh.

The meeting was opened with prayer by John Stephenson.

Dr. Stephenson chaired the first half of the meeting before introducing our new chairperson.

Acceptance of the Agenda

- Moved by Bruce, 2nd by Heather. All in favour.

Minutes of March 1, 2005

- Carl moved the adoption of the minutes and Dee seconded. All in favour.

Business Arising

- Ena commented that the Anglican Vision course was remarkable for maintaining the number of participants constant to the end – an indication of the quality of the presentation.
- The new monitor has arrived in the office.
- Dee asked if there was a time line for Adopt-a-road. There is to be a presentation during a Church service.

Incumbents Report

- Over the seven services of Easter we had 338 people in attendance. Also 9 went to the Sunrise Service at St. John's.
- We tried 2 new things. "Journey of the Cross" was the chosen name, but people seemed to want to call it "Stations of the Cross." Twenty-eight people attended. Some people came just for this. The Sunrise Service attracted 21 people in total.
- There were new faces Fri., Sat, and Sun, some because of the flyer.
- John asked if there were any suggestions for these services. Karen's comment was to get more help. Sidespeople are needed for the Saturday Vigil. People seemed to love ringing the bells at this service. John would like to have a champagne and chocolate party after the Vigil next year. Sunday School didn't get their prompt on Sunday morning so they missed out on Communion.
- The Anglican Vision course is finished. We had between 17 and 20 attend.
- The Grief Workshops didn't "go." There were too few registrants.
- John and Geoff Sangwine are just about ready to announce the Spiritual Trip to New York. They have been working on a package for the weekend after Thanksgiving.
- Under Pastoral Care, Jean Reed is very unwell and undergoing a very difficult time. We are seen as a community church even by those who do not attend. John has had two funerals in the last few weeks.
- The Heritage Committee refurbished the altar. The top has been refinished and fabric panels prepared that will change colour with the season. A brochure was produced and placed in the Easter bulletin. It has already resulted in gifts exceeding \$6000.00. The committee is working on a photo wall. A new stain glass window is being donated for the White room.

- John was asked if there was anyone to take on Pastoral Care. “Yes, and a committee needs to be put in place.”

Wardens Report

- Peter is still looking into signs to direct people within our buildings.
- A Daycare meeting was held attended by John, Karen, Peter, Moya and Joan. A resolution was found for the space usage problem. The north room will be Sunday School only. Daycare will be allowed to use the Gathering Space for “soft” use only. (no bicycles etc.) The other room will be joint. They have had significant structural problems that need to be worked out with Gordon. There is a serious problem with drainage. They are willing to work with us.
- A Memorial Fund account was set up at the bank today.
- New prices have been set for hall rentals.
- A new monitor was purchased for the office. It will support programs the old one would not.
- A fund-raising committee needs to be set up.
- Our insurance was \$5900.00 for the year. Peter stated that this will rise with a new evaluation of 2.9 million.
- Adopt-a Road is being taken over by David Finch. We are short this year. David will be looking into it.
- There was no advertising in the Caledon Enterprise over Easter. This should be followed up.
- Dee asked if it would be possible to have a locked cupboard in the kitchen to prevent the disappearance of some items. The new rental prices include charges for dishes, glasses and cutlery. Dee put forward a motion that we have a locked cupboard for things we don’t want to disappear. Seconded by Deidre. Jim Cassell felt there should be at least one locked cupboard. Bruce felt Dee should look at the Price List and come up with a list of things that should be locked. Majority voted in favour. One against.
- Jonathan asked whether there is a standard concerning alcohol consumption when the hall is rented. Answer – renters require a trained bartender. John mentioned that we have been burned once, and we should remember that we are a church.

Treasurers Report

- Presented by Karen in Alan’s absence.
- We need a stewardship campaign.
- The end of the month bills were extensive. We are \$6500.00 short of where we should be. This includes Easter givings.
- It will be talked about at the corporation meeting.
- It was asked whether energy saving measures are used. Yes. The thermostats are programmed. It was suggested that the Hydro could be changed to monthly billing rather than every three months, to make the payments easier to meet.
- It was discussed last year that a financial report be given quarterly. Carl moved that Parish Council should be presented with a statement of finances after each quarter for review by the Council. Jim added that there should also be a balance sheet. 2nd – Carl. Bruce added that it should be presented at the 2nd meeting following the end of each quarter. 2nd – Dee. Motion carried.

New Business

Structure of Parish Church Council

John addressed us about his study of the Canons and his feeling that we did not conform to them. A copy of Canon 17 was passed out concerning membership, regulations and duties of an Advisory Board. Also passed out were a list of mandated and possible inclusions to Council and a chart showing the organization of the Council. John worked through the membership of Council.

- Kim James was appointed by John as the member appointed by the incumbent.
- Kim moved that Ruth Sowrey be the member elected by Vestry. 2nd – Karen. Bruce moved the nominations closed. 2nd Karen. Ruth was declared the Vestry member.
- John nominated Kim as chair. 2nd Karen. All in favour.
- Kim took over the chair from John and began a discussion of the organizational chart.
- Kim put forward a motion to accept the paradigm of the chart. 2nd Bruce.
- Jim suggested 2 members for the area of Worship. John answered that we don't want to overweight one category.
- Ena felt the 9 chosen reps need to be committed.
- Bruce said this was very much along the lines attempted five years ago. Hopefully more representation would be added under all headings
- Passed.

Discussion of Ministries

- The Finance Committee was taken out of Administration.
- Ruth nominated Dee for Social Rep. 2nd – Marg.
- Peter was concerned that people should be contacted before all these boxes are filled. It was felt that people nominated can be penciled in, contacted and asked for confirmation to take the position.
- Karen nominated David Finch for Service. 2nd – Ruth.
- Jim thinks he would be better in Finance and nominated Alan Whike. 2nd – Dee.
- Diane Allengame-Kuster suggested we discuss all positions first and then vote.
- Administration – Mary nominated Diane. 2nd-Karen.
- Finance – David Finch and Alan Whike
- Property – Gordon Morton
- Worship – Marg nominated Carl. 2nd – Karen.
Karen nominated Jennifer Whike. 2nd – Bruce.
- Pastoral Care – Heather
- Education – Deirdre nominated Cobina. 2nd – Bruce.
Karen nominated Deidre. 2nd – Dee.
Bruce nominated Jonathan. 2nd – Karen
- Communications – Bruce nominated Cobina. 2nd – Deirdre.
- The representatives, after the vote, for the various ministries are as follows:

| | |
|----------------|------------------------|
| Social | Dee McEnaney |
| Service | Alan Whike |
| Administration | Diane Allengame-Kuster |
| Finance | David Finch |
| Property | Gordon Morton |
| Worship | Carl Kinzinger |
| Pastoral Care | Heather Sabbagh |
| Education | Deirdre Fowler |
| Communications | Cobina Price-Jones |

Name

- John brought up the question of whether the name Parish Council should be changed to Advisory Board. Bruce made a motion that it be Advisory Board. 2nd – Karen. Motion passed.

Length of Meetings

- Kim suggested setting a time for meetings to end having started promptly at 7:30. Jim suggested starting at 7:00. It was felt that it is very difficult for people to get here for that time. Bruce suggested 2 1/2 hours, ending at 10 because there is so much to take care of. Carl suggested ending at 9:30 with an extension if necessary to 10. There was a vote for a 9:30 curfew. Passed.

Calendar

- A service to honour Bishop Ann Tottenham has been planned to take place at St. James the Apostle on Tuesday, May 24.
- All other items are on the Agenda.

Motion to Adjourn

- Diane Allengame-Kuster

The meeting closed with the Grace.

**Next Meeting
May 3, 7:30 pm.**