

**St. James Advisory Board Meeting
November 6, 2006**

Present: Rev. Dr. John Stephenson, Cobina Price-Jones (chair), Ruth Sowrey (Secretary), Robin Holder, Heather Sabbagh, Carl Kinzinger, Bruce Neville, Deidre Fowler, Bob Williams, Diane Allengame, Karen Carley, David Finch.

John Stephenson opened the meeting with prayer.

Minutes of the October 3, 2006 Meeting

- Bruce Neville moved acceptance of the minutes.
- Deidre Fowler 2nd.
- Passed

Business Arising

- Jonathan met with the Archdeacon of York to begin the process of attaining priesthood.
- The Israel Trip is postponed until next October because of the perception of danger we feel in North America.
- One quote has been received for air conditioning in the church. One more is coming and one more is needed.
- A new bulletin board has been placed near the hall to list activities. Some changes need to be made.
- We have a new, better quality microphone. It makes a big difference in the church.
- There has been no significant response to the Warden's letter. Some people have offered their time.

New Business

- The possibility of changing the night of this meeting was raised. After discussion it was decided there was no other available night.
- It was necessary to elect a new chair of Advisory Board since Kim James has moved to Reddickville and tendered her resignation as chair. John was asked to give the role and responsibilities. They are as follows: Prepare an agenda in consultation with John, chair the meeting and review and okay the minutes after they are prepared. We have agreed by common consent that Cobina will take that role until February.
- Every three years a Priest has to go through an update and training in Sexual Misconduct. Under the leadership of Roy Chase from John Hopkins, John has just spent a very intense day learning how to recognize and deal with victims of abuse. Everyone in high risk positions in the parish must attend training. A Saturday session will be run and attendance is mandatory. December the ninth is suggested. The date will be announced.
- Christmas Schedule. Since Christmas Eve is on a Sunday it is also the last Sunday of Advent. There will be one morning service at 10:00 am. There will be three evening services: 5:30 Children, 7:00 Quiet BCP, 11:00 Sung Eucharist. The Christmas Day service will be at 10:00 am.
- John asked if we should promote the church calendars as a fund raiser. The price would be more than the \$5 we have usually charged. It was felt that too many free calendars are available. We have always sold them for \$5. We probably wouldn't sell many if it was more. The decision was no.

Incumbent's Report

- This past Sunday, All Saints, was a lovely day and John hoped everyone enjoyed it. There were many visitors and it was good to have David Neelands with us.
- This fall, attendance at the 9:30 service has increased. There are three families and 16 -17 people attending.
- The 8:00 am. Service has gone down from 16-18 to an average of 9.
- Jonathan has instituted a coffee hour for the 9:30 people.
- Effective today Christina Wiggans is taking over as chair of the Chancel Guild.
- This coming Sunday will be our Remembrance Day celebration.

- December 3 is the first Sunday of Advent. There will be the traditional Craft Day in the hall from 4 – 6 pm.
- There will be an Advent Education series on Wednesdays - Dec. 6, 13 and 20th. There will be a Candlelight Eucharist and John will read sermons by John Mason Neil.
- The Prayer workshops are ongoing and being enjoyed.
- The Youth Focus that Jonathan has started at 11:00 is attracting new faces.
- Baptismal preparation was intense over the last month.
- It has been a very difficult couple of months with illness and family problems. This includes the wider parish of Caledon East – those not necessarily seen in church.
- We express thanksgiving for the healing of David Warren.
- Heather asked if the families of the baptised from this last Sunday will be present in church on an ongoing basis. The Browns come at 9:30. The Bells come at 8:00. The Starks very much want to be involved but cannot bring Lauren out because of her fragile health.
- How can we bring the peripheral people into the church? These people take a lot of John's time. There was much discussion on encouraging further involvement. It was felt we need to do a better job of greeting. Could we have a group of people to take this on both in church and at coffee hour? The Newcomers Committee needs to sit down to discuss this and should probably be expanded.

Warden's Report

- The wardens met last Thursday night.
- The topic of Randy McLeod's turned wooden bowl was raised and a proper spot for it to be displayed is being considered.
- There was a request to use the basement of the church. The answer was no because there is only one exit.
- Surveys are coming in. Someone has offered time and will put the information in the computer.
- The music director search committee has met.
- Stanchions and cord have been looked into to close off areas when rentals are taking place. We are looking for used ones to cut the expense.
- The budget for next year is being prepared.
- A new stewardship campaign is being considered.
- Bruce attended the "Living Authentic Stewardship" workshop in Aurora. He learned many interesting facts and presented a synopsis. He feels we will definitely do something on stewardship for 2007.

Ministry Areas

Social

- It is Theatre Night this coming Saturday.
- Men's Breakfast is also on Saturday.

Service

- The Outreach emphasis will again be on Sleeping Children Around the World.

Administration

- The silver tops for the cruets are being produced by a Silversmith in Glen Williams.
- The green antependia are being looked into. The fabric has to be chosen.
- We need to be centralizing memorial gifts.

Finance

- The budget meeting was not held and needs to be rescheduled.
- Because the Silent Auction is not being held we are facing that shortfall.

Property

- The North window should be completed by the end of November.
- The Judge window is being worked on but it is a slow process.
- We will have a yard cleanup after the Men's Breakfast.

- The first quote for replacing the furnace and installing air conditioning is \$20,000. Two furnaces would be needed.

Worship and Pastoral Care

- Nothing to report.

Education

- The Sunday School will again take part in the penny drive challenge.
- The Sunday School attendance has been very low. Consideration has been given to having only one teacher. Sexual Misconduct considerations would affect this. It was decided that the Sexual Misconduct workshop should be left until January.
- Deidre told us that our Library is now a member of the Church Libraries of Ontario. They are giving her a lot of information and help.

Communication

- The next newsletter is coming out November 26.
- A person with a lot of background is considering taking on the job of Newsletter.
- The web site continues with over 1000 visits per month.

Bulletin Board

- Theatre Night – Nov. 11
- Remembrance Day Observance – Nov. 12
- Shop and Support Emphasis – Nov. 19 and 26
- Georgetown Bach Chorale – Nov. 26 at 3:00 pm.
- Brampton Caledon Orchestra – Dec. 2 at 7:30 in Parish Hall
- Advent Sunday – Dec. 3 (Children and Young Family Program in the afternoon)
- Advent Wednesday Evening services – Dec. 6, 13 and 20
- Lessons and Carols and Children's Pageant – Dec. 17
- Christmas: Dec. 24 – 10:00 am; 5:30 pm; 7:00 pm; 11:00 pm; Christmas Day – 10:00 am.

John told us that the minister to our neighbours, Caledon East United Church, has resigned. He asked us to pray for that congregation as they enter a period of transition.

The meeting closed with the Grace at 9:00 p.m.

Next Meeting
Tuesday, December 5
7 P.M.