

**St. James Advisory Board Meeting
September 12, 2006**

Present: Rev. Dr. John Stephenson, Cobina Price-Jones, Ruth Sowrey (Secretary), Robin Holder, Heather Sabbagh, Karen Carley, Gordon Morton, Dee McEnaney, Kim James (Chair), Diane Allengame, Alan Whike, Carl Kinzinger.

John Stephenson opened the meeting with prayer.

Minutes of the June 6, 2006 Meeting

- Karen Carley moved acceptance of the minutes.
- Diane Allengame 2nd.
- Passed

Business Arising

- The Demographics Study group has been meeting and will be presenting a report to Advisory Board at the next meeting.
- Duncan Quarrington and John Stephenson are working on finding new Sidespeople.
- A new oven door has been installed in the kitchen.

New Business

- The problem of finding volunteers was raised. We are in a transitional state between a small and a growing parish. We need to inspire new people to become involved. Kim mentioned that people have to be “voluntold.” Dee mentioned that the Chancel Guild had discussed the possibility of four people sharing the job that Margaret has done.
- The Demographic Study will be received at the October Meeting. At the November meeting key goals will be set for the next twelve months.
- Carl asked whether Elizabeth Morton will stay on after Alan leaves as Treasurer. She has indicated “yes.”
- At this time there is no Fund Raising Committee and it is badly needed.
- The visit of Bishop Philip Poole was greatly enjoyed. He stayed until the end and then spent a couple of hours at the rectory. John expressed thanks to Karen and Carl for all the hard work to make the day such a success. The question was raised whether we should be spending this much money. John commented that most churches have “start up” days after the summer. We shouldn’t lose this important event. This was agreed on but it was mentioned that a bucket or basket should be put out for contributions towards the lunch. Karen moved that the barbecue/corn roast be continued and a basket put out for donations. Heather 2nd. All in favour. A basket for donations for coffee hour will be raised at a later meeting.
- A checklist has been developed for License Holders, listing what is expected of them. This will be given to users of our facilities.
- Gordon has announced his resignation as Choir Director. He has done a wonderful job. We must now launch a search since it could be lengthy. We will be looking for someone to start after Easter. The ad will be place in the local paper and The Anglican.
- The Shop and Support program needs promotion to get more participation. Cobina has done an article for the newsletter and proposes an article to go in with the financial statements. John felt it needs a presence at Coffee Hour with someone manning a table.

Incumbent’s Report

- John shared what he thought we had done in his three years here. The church (as a whole) is entering a time of “famine.” There are many difficulties in the church in this diocese. We (St. James) have seen a 30% growth in the last three years. There are many things we can do to

survive and thrive. We need to be creative and committed. We need to find more people to help carry the load. We have to be stewards of what God has given us. It starts with John. We have to be “authentic Christians” in this culture. We gave a future, a good future, but it will be in the midst of famine.

- Attendance was almost the same this summer as last.
- There was a problem with people who were on duty not showing up.
- There was criticism of being in the hall instead of the church. John asked for comments. Dee spoke in favour of using the hall, particularly since we had a couple of people overcome with the heat this summer. Heather suggested that next summer we put in the bulletin the parameters and reasons for moving into the hall.
- We had four weddings, a funeral and two inurnments.
- We need a wedding policy. Issues have been raised because of these four weddings.
- In education, the Prayer Series will be starting October 4. There will be an Advent Series and the Israel trip is hanging by a thread.
- Pastoral Care. We have some very ill people in the parish. The Prayer List is important.

Warden’s Report

- Bruce has written a two page letter on finances to go out on Sunday.
- We have new leases for Taekwon-do and Music Together Caledon providing substantial income for us.
- PAR was discussed. We must encourage it further and have something for people to put on the plate if they feel awkward about just passing it

Ministry Areas

Social

- There will be an article in the newsletter about Theatre Night. One can be a member and buy all three plays for reserved seating and a saving of \$6.
- The Choir would like a special Coffee Hour to honour Carol Armstrong leaving. It was felt that the choir should have something on Thursday night at Choir practice and cake on Sunday. John felt we would be setting a precedent. We haven’t done this on the past. It was finally decided there would not be cake at coffee hour – just at Choir practice.

Service

- Outreach will be supporting Choices in Orangeville and All Saints in Toronto. A full explanation will be in the newsletter.

Administration

- The silver cruet tops are in production.
- Green antependia are being looked at. The shades available are not compatible with the present dossal curtain and altar panels so there will probably have to be replaced.

Finance

- Alan reported for David. He passed a chart around illustrating our monetary position from Jan. 05 to Aug. 06.
- Karen reported that the Bishop had given permission to hold a raffle. John commented that it wouldn’t help with the situation displayed on the graph.
- John also commented that we have to be aware that increased rentals mean an increase in maintenance and upkeep.

Property

- It was a very busy summer. The new privacy fence at St. James House was erected. Gordon would like to acknowledge John Carley, Ron Gater and Bruce Neville.
- Circa installed the extraction fan in the Daycare kitchen.
- The eaves trough on the north side of the porch was repaired and a second downspout was added to the north side.
- A windstorm further weakened the old apple tree by the parking lot. It was taken down.

- Edwards glass is coming on Thursday to start work on the windows. (north window and Judge window)
- There was no money available to do the lawns at the rectory and the church.
- Gordon was approached by Bruce to obtain a quote on air conditioning in the church. Circa will come to do a quote.

Worship

- The new Worship Schedule is out. It runs 'til December 31.
- There is a Worship Committee meeting on Monday, September 25.
- We need Servers, particularly adults.

Pastoral Care

- Heather requested that we remember to welcome newcomers warmly.

Education

- The Gathering Space downstairs was unusable on Sunday. Sunday School would like the couch removed.
- Registration Cards were filled out for Sunday School on Sunday. We have had a lack of information in the past. There were twelve children.
- The Youth are going to do a mural over the graffiti on the store wall facing the parish hall window.

Communication

- John's message has been added to the web site – also a prayer request.
- The newsletter is coming out the 17th.
- The Neidre's are doing newspaper ads.

Bulletin Board

- Sunday September 17 – beginning of food baskets.
- Saturday September 23 – Car Rally
- Sunday October 1 – Harvest Home – 11 am.
- Sunday October 1 – The Blessing of the Animals – 3 pm.
- Saturday October 15 – Diocesan Outreach Conference
- Friday & Saturday October 20-21 – Prayer Conference York Mills
- Sunday November 5 – All Saints – Guest preacher, David Neelands

The meeting closed with the Grace at 9:35 p.m.

Next Meeting
Tuesday, October 3
7 P.M.