

**St. James Advisory Board Meeting
January 9, 2007**

Present: Rev. Dr. John Stephenson, Cobina Price-Jones (chair), Ruth Sowrey (Secretary), Heather Sabbagh, Dee McEnaney, Carl Kinzinger, Bruce Neville, Deirdre Fowler, Bob Williams, Diane Allengame, Karen Carley, Robin Holder.

Regrets: Gordon Morton

John Stephenson opened the meeting with prayer.

Minutes of the December 5, 2006 Meeting

- Bob Williams moved acceptance of the minutes.
- Bruce Neville 2nd.
- Passed

Business Arising

- The card for Kim James will be circulated on Sunday.
- The Surveys have all been input into the computer but the wardens have not reviewed the results yet so are not ready to make them public.

New Business

- Security. John found the main hall doors open on Saturday night. Both sides of the bar must be fully locked and unlocked on both sides with the allen key. After making sure it is full locked it should be tried from outside before leaving.
- Vestry Reports. A reminder that the reports are needed for Sunday, the 28th of January.
- Selection Committee. John told us that the Canons state that the committee must include at least 6 members. The wardens and synod representatives must be on the committee; in addition, the Advisory Board may select several lay members (members-at-large). As wardens, Bruce Neville & Robin Holder are members of the committee, as is synod representative David Finch (Bruce is also a synod rep). Bruce presented the nominees for member-at-large: Bob Williams, Diane Allengame, Howard Jones. Other women were asked unsuccessfully to even the representation. Cobina asked for other nominations. There were none, so nominations were closed. Dee presented a motion to approve the slate. Carl 2nd. All were in favour. The committee will meet with Bishop Poole on Thursday evening. There will also be a facilitator; Fred May from Christ Church Bolton. Luckily we have a recent survey. The results will be presented to the congregation in the near future, before Vestry.

Incumbent's Report

Worship

- Our Advent appeal for Sleeping Children Around the World went very well. We raised approximately \$1100.
- The Advent Tree was great but there was some confusion about the week for food. People didn't know whether to give food to Choices or the tree. This should be considered and dealt with next year.
- The Jesse Tree didn't get its due because of the timing of Christmas and the lack of an extra week.
- The midweek Advent services were not greatly attended but the numbers increased each week. The last two weeks were lovely held in the chancel.
- Christmas attendance was as per the chart John handed out. At 5:30 at least 2/3 were visitors. Caledon East seems to see this as a community service. John has two concerns about these services. 1. It is like pulling teeth to get people to volunteer for positions – readers, sidespeople. 2. A number of our own people were not at these services. There were visitors at all three services and also people who had not been out for a year.
- In overall church attendance the 8 and 9:30 have been growing while the 11 is lessening. The 9:30 should be carefully considered.

Education

- Confirmation Classes start tomorrow night. Five are to attend. There are other long time families with appropriate age children that do not seem to want confirmation. John will do the first 5 weeks with Jonathan and the last two will be taken by Jonathan. Heather felt that going to the cathedral for confirmation is a problem. She feels that having it in one's local church is more meaningful. John answered that the Bishops are too busy to visit a parish every year and so a combined service at the cathedral accommodates everyone. We will not receive a visit from Bishop Poole until 2008.

Pastoral Care

- Val Hadley died very suddenly Sunday night. The funeral will be here on Friday.
- We have other people who are extremely ill.

Rector's Levee

- It was a wonderful time. John and Carolyn enjoyed it themselves. A crowd of 100 was estimated. Thank you to Dee for all her help and everyone who attended.

Warden's Report

- Jonathan will be staying with us. He will be here 1 day a week helping the interim and continuing the 9:30 service.
- The average minister works 14 units per week. We need 6 units – 3 for Sunday and the rest through the week. Jonathan will do 2 units until June.
- Diane asked if an interim had been appointed. Yes, but it can't be made public yet. The Bishop would like it kept in confidence until closer to John's leaving.

Ministry Areas

Social

- The next Theatre Night is March 10.
- Some people have requested a pot luck dinner and sing-along.
- Mystery Dinner tickets are on sale - \$35.00 ea. "Pasta, Passion and Pistols"

Administration

- The green antependia will be dedicated on January 21.
- Dee asked if the Heritage Committee would like pictures. Yes.

Property

- Gordon submitted a written report on air conditioning of the church and the repair of windows. John recommended that a warden contact the benefactor for air conditioning to discuss the findings with him.
- Bruce felt that the time being taken with the Judge window is unreasonable. They need to be pushed, and one of the wardens will ask Gordon to follow up on a weekly basis and also check on charges of travel time.

Worship

- The new Worship Schedule is out. It runs until the end of April.
- Carl will meet with the interim as soon as announced to discuss the schedule.
- John suggested that the readers need a seminar or instruction, particularly new people.

Pastoral Care

- Heather reported that she and Diane will be meeting to discuss the "branding" of St. James to further discussion with Troy Frost.
- "Ask me what I love about St. James" badges are still being considered.
- John felt that members of the Newcomers Committee should be present at the 5:30 Christmas service, since there are so many visitors.
- Heather feels we shouldn't emphasize greeting at Christmas.

Education

- \$111.88 was raised in the Penny Drive.
- Of the \$200 in Sunday School funds, \$140 was sent to World Vision and \$60 to Sleeping Children.
- It was suggested that containers be given out to save pennies all through the year.
- The Pancake Race and Supper is coming up on February 20.
- The Pageant was enjoyed. Thanks to Sue Thomas for her work with the recorders.

- Nursery attendance has been very low.

Communications

- Donna Davies has taken over the Newsletter. The deadline is February 4 to come out on the 17th.
- The website received 1400 hits in December.

Finance

- Bruce reported that at the December Finance Meeting there was a great deal of concern about our financial situation. Therefore the decision was made to put the insert in the bulletin. Many very severe cuts were considered.
- He was very happy to report that we ended up the year with \$9500.
- We need to even out givings through the year. We should have double the amount we are currently getting per month from PAR. (now \$3500)
- We will embark on a stewardship program to encourage people to give of their first fruits.
- “Shop & Support” had \$900 at the end of the year. We hope to move the account from Bolton to CIBC when our renewal comes up. It will make it easier to operate the program.

Bulletin Board

- January 21 – Dedication of New Antependia
 - January 27 – Volunteer Sexual Misconduct Workshop
 - February 4 – Deadline for Newsletter articles
 - February 10 – Murder Mystery Dinner
 - February 11 – John’s last Sunday
 - February 11 – Ascension Evensong (in honour of her Majesty’s ascension to the throne)
 - February 20 – Pancake Race & Supper
 - February 21 – Ash Wednesday
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- Carl asked about the status of the Music Director position. He hasn’t seen our ad in the Anglican or Caledon Citizen. How are we going about the search? The wardens answered that there was no money to be considering an additional salary. The search is on hold at the present time. We need to talk to the choir and consider the survey. We need to digest where we are in a financial sense.

The meeting closed with the Grace at 9:13 p.m.

Next Meeting
Tuesday, February 6, 2007
7 P.M.