

**St. James Advisory Board Meeting
June 5, 2007**

Present: Cobina Price-Jones (chair), Ruth Sowrey (Secretary), Heather Sabbagh, Bruce Neville, Debra Quarrington, Carl Kinzinger, Bob Williams, Robin Holder, Diane Allengame.

Bruce Neville opened the meeting with prayer.

Minutes of the May 1, 2007 Meeting

- Bob Williams moved acceptance of the minutes.
- Heather Sabbagh 2nd.
- Passed

Business Arising

- Congratulations were given to Cobina for the successful picnic.
- Times for Summer Services have been updated on the website.
- Bruce is still working on the Police Checks. Bob, Robin and Ruth should be added.
- The Rectory lawn has been worked on and looks wonderful.
- Those who mistakenly used the Daycare facilities have been talked to.
- Not only the front doors of the church are to be painted, but also the portico. A work crew is needed to do the preparatory work.
- Cathy Wells has done a wonderful job of the gardens and worked so very hard.

Warden's Report

- The wardens met last Saturday.
- A lock has been installed into the Daycare in the downstairs hall.
- We need a rental procedure for problems encountered by renters.
- The wardens need instruction on electrical panels and heating/ac resetting.
- A three year plan is being worked on for the replacement of computers.
- There was discussion on supplying assistance to the Cemetery Committee, particularly with financial statements and the reporting of the same.
- Carl asked how many of the improvements on the rectory list we will go ahead with. They are: a bath insert for the main floor bathroom, downstairs shower possibly retiled, and new smoke detectors. All others will be considered. Carl has extensive lumber that could be used for a deck. A rectory committee will get together in the near future to discuss the work to be done.
- Dee had her operation yesterday and came through the triple bypass well.

Ministry Areas

Service

- Alan Whike's name should be removed.

Administration

- The wardens are working on job descriptions for various positions and committees.
- Karen Carley is the new Envelope Secretary.

Finance

- A Profit and Loss statement was received from Neil.

Property

- The Judge window is finally starting to soften so they should be able to flatten it soon.
- The repairs to the inside of the north window will be made when the Judge window is repaired and returned.

Worship

- There were no servers on Sunday. Young people are a frequently unavailable, particularly through the summer. We need more adult servers.
- The 8 am people need to know when Morning Prayer is being said instead of Eucharist through the summer.
- The summer Worship Schedule will be in the bulletin.

Pastoral Care

- Denise Steele is still delivering donations to Choices and people are still contributing. Possibly the basket should be placed by the chancel steps on Sunday. The Sidespeople should place the basket as soon as they come on Sunday. Debra will take the message home to Duncan.
- It was felt the Sidespeople need more training and a meeting.

Education

- The Library Committee Book Sale raised approximately \$187.00.
- Sunday School took care of the picnic.
- Claire Thain is taking over in September as the Sunday School Coordinator.

Communications

- The website had more hits in May than in December.
- The Newsletter came out and positive comments were made about the historical content.
- There was an article about the Fashion Show in the newspaper. The event raised about \$1500.00.

Bulletin Board

- Goodbye Luncheon for Jonathan – June 24, 2007
- Lyndon's vacation – July 15 – August 15. (we need to set a "thank you" date for Lyndon)
- "Welcome Back" Corn Roast – September 9, 2007 (the wardens will look after it this year)
- Bishop Poole's next visit – April 20, 2008

The meeting closed with the Grace at 8:45.

Next Meeting
Tuesday, September 4, 2007
7 P.M.