

**St. James Advisory Board Meeting
March 4, 2008**

Present: Cobina Price-Jones (chair), Ruth Sowrey (Secretary), the Rev. Wendy Moore, Debra Quarrington, Diane Allengame, Carl Kinzinger, Irma Proctor, Dee McEnaney, Karen Carley, Stephen Smith.

Wendy opened the meeting with prayer.

Minutes of the February 5, 2008 Meeting

- Karen Carley moved acceptance of the minutes.
- Dee 2nd.
- Passed

Business Arising

- None

New Business

- None

Incumbent's Report

- Wendy gave out a questionnaire that was filled out by board members and returned immediately. It addressed what St. James purpose is and why we are here.
- After the Palm Sunday Service Wendy intends to deliver palm crosses to shut-ins and those who did not make it out to church. This would be done in conjunction with the pastoral care group and hospitality.
- The Task Force is looking at Purpose and Vision for the church and has some immediate goals to be accomplished by September.
 1. There is concern about attendance. The numbers are not good. Diane and Wendy will go over parish lists to review those who have not been out in some time. The intention is to have a 15% increase by this time next year.
 2. Branding. All interior signage should be in place by September along with the new logo and revised website.
 3. Via Media (Middle Way) This will be offered beginning April 3. Supper will be at 6:00 with study beginning at 6:30 and ending at 7:45. Wendy would be happy with 15 attending.
 4. By September we should be sharing events with Trinity, St. John's Mono, and the United Church.
 5. Set goals for 2009 and beyond. Along with increased attendance we should see increased participation in ministry teams, increased number of young families attending and participation, and increased sense of spirituality and powerful worship services.
 6. Appoint a parish photographer. Desiree and Diane could share.
 7. Establish a Green Team. This came about after seeing "An Inconvenient Truth." We might find some inspiration with a group called "Faith in the Common Ground." They are concerned with greening sacred spaces.
 8. Establish a Festival Team to coordinate special events. Starting in August they would look at the whole season of Christmas so it is not piecemeal.
 9. Build a Hospitality Team.
 10. Build a Youth and Young Families Team. A dinner party is planned for April 12th. We will discuss what makes worship accessible to them.
 11. Have special Sundays that these teams can make presentations.
 12. Purpose statements and goals of the various teams will be posted on the bulletin board.

Election of Advisory Board Chair

Carl nominated Cobina. Karen 2nd. All in favour.

Warden's Report

- Diane welcomed Stephen Smith as the new deputy warden.

- The Wardens met this last Sunday and felt that Vestry had gone well. Having the budget early helped.
- The Parochial Return is done.
- We want to help Gordon build a maintenance team so that it is not all on his shoulders.
- The Music Director search is underway again. Robin will be pushing forward with the committee.
- One bequest from the 60's was from Edna Davis. This was a major gift allowing the construction of the now demolished addition containing washrooms. The plaque that was in that addition should be used. The sitting area across from the office is recommended.

Ministry Areas

Finance

- See report received from Neil.

Social

- The next Theatre Night will be May 17. The production is "Enchanted April."
- Maundy Thursday will be a pot luck dinner. Diane will prepare a sign-up list for this weekend.

Communications

- There were 1750 hits on the website last month.
- Donna is away but the Newsletter Deadline will be coming up in a few weeks time.

Hospitality

- Karen has begun to work on putting her team together.

Property

- The two back pews on the front side are to be replaced with rocking chairs and toys for young families.

Outreach

- Irma reported that a meeting was held with Wendy, Anne Allengame and Pam McKinnon.
- It was decided that we would continue with Choices and the Advent Tree and would like to twin with a parish from the north.
- We are hoping to have a speaker for the end of May.
- The April focus is Faithworks. On April 6, Murray McAdam will speak to us on Social Justice.

Bulletin Board

- **Bible Study—Lenten Series:** Feb 13, 20, 27, Mar 5, 12, @ 11:00 a.m.
- **Mid-day Service**—Mar 17-19, 12:00 to 12:30
- **Midweek Eucharists** – March 17, 18, 19.
- **Maundy Thursday Pot Luck**—Washing of the Feet, Lord's Supper, Stripping of the Altar—Mar 20 @ 6:00
- **Good Friday Service/Stations of the Cross**—Mar 21 @ 11:00 a.m.
- **Himig Singers** – March 21 @3 pm.
- **Easter Sunday**—Mar 23
- **Via Media** – April 3 @ 6:00 pm. for 8 sessions.
- **Young Families Dinner** – April 12
- **Bishop Poole's Next Visit – April 20, 2008**
- **May 3** – Dance – Spring Fundraisor

The meeting closed with the Grace at 8:30 pm.

Next Meeting
Tuesday, April 1, 2008
7 P.M.