

**St. James Advisory Board Meeting
January 6, 2009**

Present: Cobina Price-Jones (chair), The Rev. Wendy Moore, Ruth Sowrey (secretary) Irma Proctor, Debra Quarrington, Bruce Neville, Robin Holder, Carl Kinzinger, Dee McEnaney, Karen Carley, Gordon Morton, Michelle Jones, Diane Allengame.

Regrets: Heather Sabbagh

Wendy opened the meeting with prayer.

Minutes of the December 2nd, 2008 Meeting

- Carl Kinzinger moved acceptance of the minutes.
- 2nd Bruce Neville
- Passed

New Business

- Thank yous: Irene Stephenson and the Choir for a superb job of Christmas music.
Sarah Bince and Claire Olorenshaw for the Pageant and Junior Choir.

Warden's Report

- Christmas was successful on several fronts.
- Sabbath Rest is moving to 5:30 pm on the second Saturday of the month.
- A property concern on Christmas Eve was the state of the parking lot. It was dangerously icy. Diane is writing Green Day to express our dissatisfaction. We intend to have boxes of sand installed that we can use ourselves in this type of situation.
- There were two large collections over Christmas. We ended the year with \$20,000 in the bank.
- Work continues on the books with the Finance Committee. We are doing "fund accounting" now. We have to document our procedures particularly around handling of money and particularly by the sidespeople.
- Diane and Bruce are going to attempt to start a fund raising committee.
- The repair of the bell tower calls for special fundraising.
- A sprinkler system for the church was also discussed. It would call for careful research, consideration and comparison.
- Vestry will be held on February 22. A pancake lunch will be served since this is just before Ash Wednesday.
- Reports will be due 2 weeks ahead when the Budget will be ready.
- A power point presentation on the past year is being planned.

Treasurer's Report

- See report from Neil.
- Givings statements will be ready this weekend. Karen would like to have Sidesperson Training.

Ministry Areas

Social

- A wish for the social committee would be help in the kitchen – a cleaning team to go in and do a thorough clean.
- The Mystery Dinner will be held on February 14th.

Communications

- Hits to the website were lower for November and December than the same period last year. New pictures are wanted and permission slips filled out.
- Bruce would like the sidewalk signs that were in use a few years ago resurrected from the basement and put into use for particular events. (eg. Sabbath Rest)

Pastoral Care

- Grid captains are needed for the various geographic areas that the Parish List has been divided into.

Hospitality

- Karen would like someone to fill out cards (eg. Birthday, anniversary) to be placed in individuals mail files.
- She would also like more greeters. Michelle suggested some of the young people.
- The Newcomers Book needs revision. This could be taken care of under Communications.

Property

- A garage door opener could not be installed in the rectory garage because the ceiling is too low.
- The rectory oven ceased working before Christmas. The control panel is blown. It has been fixed temporarily and a new panel is on order.
- The fire safety plan is finished, ready for a fire safety box and the property manual Gordon is preparing.
- A fire door for downstairs at the bottom of the stairs at the west end is needed. Gordon has researched this and has one on order.
- A second contractor looked at the bell tower and thought it was only a roofing problem. More inspection is needed.
- The Property Maintenance Manual should be ready for Vestry.
- Gordon reiterated that a sprinkler system should be carefully researched. There are many potential problems.
- The gardens need to be thought about before spring.

Outreach

- The Advent Tree was well gifted.
- Bridge club money was given to “Kidz in Caledon.”
- We would like another speaker this spring.

Young Families

- There was good attendance over Christmas because of the children involved in the pageant and choir.
- Wishes for this group would take the form of projects – sponsoring a child
 - An animal or well in the same village
 - The “Greening of St. James”

Youth

- Six events were held this fall – three each for the senior and junior groups. Erica McNeice is willing to continue with the senior group.
- Upcoming events will be skating on the Price-Jones pond later in January, a Collingwood Ski Trip and helping with the road cleaning in the spring.
- Intergenerational services are planned for March 1 and June 7.
- A wish from the youth was to paint their room. Rather than an outright “no,” suggestions of a wall hanging or removable mural were made.
- A request of mentors for the youth was made.
- Will there be confirmation classes this year? Yes, if there are enough of a group who are curious and interested in going through classes.

New Business

- The format of the new bulletin was raised. Is this needed? Is it appreciated? Do we need it? We haven’t asked for feedback as yet. Gordon mentioned that the educational inserts are interesting. Diane said it would be looked into.

Bulletin Board

- **February 8 – Vestry reports due. Budget ready**
- **February 14 – Mystery Dinner – Lethal Luau**
- **February 15 – Questions and answers about the budget**
- **February 22 – Vestry**
- **February 28 – Theatre matinee & dinner after.**
- **March 1 – Intergenerational Service**
- **June 7 - Intergenerational Service**

The meeting closed with the Grace at 9:25 pm.

Next Meeting
Tuesday, February 3, 2009
7:00 P.M.